

**GOVERNMENT OF GRENADA**  
**MINISTRY OF YOUTH EMPOWERMENT, CULTURE AND SPORTS**  
**Grenada Youth Upliftment Programme**  
**Grenada Youth, Education and Training Programme**

**Tender for Supply of Personal Development Training Programme**

**INVITATION TO BID**

1. The Government of Grenada has secured funding for the implementation of the Grenada Youth, Education and Training Programme, and intends to apply the proceeds to eligible payments under the contract(s) for which this invitation to tender is issued.
2. The Ministry of Youth Empowerment, Culture and Sports on behalf of the Government of Grenada now invites tenders for delivery of Personal Development Training in all parishes as a component of the Grenada Youth, Educational and Training Programme.

**AREAS OF FOCUS ARE:**

- Communication skills
- Protocol and etiquette
- Self esteem, self respect and self confidence
- Psychosocial effects of unemployment and poverty
- Family life education (Parenting, sexual education, etc.)
- Youth drug abuse, violence and deviant behaviour
- Leadership
- Financial management
- Conflict resolution

3. For tendering purposes items have been grouped and a responsive tender must include all items within the group. Tenders may be submitted for an individual item, or a combination of items.

4. The Ministry reserves the right to award less than all items in the group.

5. This tender invitation is open to institutions, individuals and voluntarily formed joint ventures of institutions and individuals which are legally incorporated or otherwise organized in and have their principal place of business in Grenada.

6. All Bidders must include with their bid a copy of the following;

- Certificate of Incorporation
- Proof of competency and capabilities
- Curriculum and Training Manual
- Method of Training

- **Level of Certification**
- **Experience in the areas of training**
- **Cost of delivery and Payment Schedule**

**This will be evidence of the fact that the Company is an existing registered Company as at the closing date of the bid. The Certificate must be in the name of the Bidder. If the Certificate of Incorporation is not included with the Bid at Bid Opening, the Bidder must submit this within two weeks after Bid Opening.**

- 7. Bidders should be aware that the provisions of teaching standards by the Ministry of Education in so far as they are applicable to the tender, apply to any contract made in respect of the tender.**
  
- 8. Completed tenders must be placed in sealed envelopes marked "Tender for Grenada Youth, Education Training Programme (GYET)", and must be delivered to the address below, not later than 3.00 p.m. Grenada time Friday, February 6, 2009.**
  
- 9. Late bids will be rejected. Bids will be opened at the address below in the presence of bidder's representatives who choose to attend at 3:30 p.m. Grenada time on Friday, February 13, 2009.**
  
- 10. Tenders must be placed in the Tender Box located at the Ministry of Youth Empowerment, Culture and Sports, Ministerial Complex, Botanical Gardens, St. George's.**
  
- 11. No bid will be considered unless it complies with conditions set out in this notice.**
  
- 12. The Ministry does not bind itself to accept the lowest or any tender.**