

REQUEST FOR EXPRESSIONS OF INTEREST

SAINT LUCIA
DISASTER VULNERABILITY REDUCTION PROJECT
Loan #5493-LC, SCF Loan # TF017101, SCF Grant #TF017143

Assignment Title: PROJECT MANAGER

Reference No. : SLU-DVRP-CS-IC-PM-01-17

Saint Lucia has received financing from the World Bank towards the Disaster Vulnerability Reduction Project (DVRP) and intends to apply part of the proceeds for consulting services for engagement of a Project Manager.

The consulting services (“the Services”) include to provide overall and day-to-day management of the project activities to be implemented and to provide the necessary supervision of staff, consultants and others engaged under the Disaster Vulnerability Reduction Project and so ensure full compliance of all parties to their contractual commitments. The project Manager Position is full-time and will substantially be performed on site at Project Coordination Unit, Department of Economic Development, Transport and Civil Aviation. In particular, the services include among others supervision of the Team of the Project Coordination Unit (PCU), work closely with the National Development Unit of the Department of Economic Development, Transport and Civil Aviation, as well with other focal points from other executing agencies and will be responsible for updating of the Project Implementation Manual, updating project plans and sub plans including communication, risk, and quality for effective and timely implementation of project activities and resource management and development for effective execution.

The Department of Economic Development, Transport and Civil Aviation now invites eligible individual consultants (“Consultants”) to indicate their interest in providing the Services. Interested Individual Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services; (Curriculum Vitae, description of similar assignments, experience in similar conditions, clients’ references etc). Interested Consultants should have the following requisite minimum qualifications and professional experiences listed below for undertaking the assignment.

QUALIFICATIONS

Minimum required education and experience

Academic:

- Masters’ degree in Engineering, Law, Economics or Accounting or related discipline with at least 5 years of relevant professional experience

OR

- Bachelors’ degree in Engineering, Law, Economics or Accounting or related discipline with at least 10 years of relevant professional experience

- Training in Disaster Risk Management and or Climate Change is an asset
- Training in International Procurement procedures is an asset
- Project Management certification

Professional experience includes:

- i) Project development, planning, and/or policy
- ii) Strategy development and implementation at the regional, national or subnational level.
- iii) Experience with Project Management tools and technology (ex: Gantt charts, Microsoft Project, Microsoft Planner, etc.)
- iv) Working on investment projects at the International, regional or national level
- v) Working with the private sector in project development, implementation and/or investments;
- vi) Proven track record of project management and project team experience working with government, lead funding agencies and other key stakeholders;

Experience:

- Demonstrated experience of a minimum of five (5) years in the project planning or project implementation,
- Experience managing large contracting programs and procurement based activities.
- Demonstrated experience in managing programs with international agencies such as World Bank, IADB, European Union or similar agency.
- Demonstrated experience with management of multidisciplinary programs.
- Demonstrated experience in projects focused in the Eastern Caribbean

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultants (IC) method set out in the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers* ("Consultant Guidelines").

Further information on the assignment is contained in the Terms of Reference which can be obtained from the Project Coordination Unit. Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by October 16, 2017.

Project Coordination Unit

Ministry of Finance, Economic Affairs, Planning and Social Security

Attn: Project Coordinator

5th Level, Conway Business Centre

Waterfront, Castries

Saint Lucia

Tel: 758-468-2413

Fax: **758-453-0417**

E-mail: slupcu@govt.lc

Website: www.finance.govt.lc

Interested eligible candidates must provide information indicating that they are qualified to perform the services and are invited to submit their CV (Curriculum Vitae), including employment records, description of similar assignments, experience in similar conditions, availability of appropriate skills, previous remuneration, etc. Unsuitable applications will not be acknowledged. Applicants whose qualifications and experiences are in line with the Terms of Reference will be short-listed and invited to attend an interview for further consideration.

To ensure impartiality, the Geospatial Coordinator (including her or his home office, if any) must not in any way be affiliated with business entities that are currently providing or are seeking to provide goods or services to the project.